



48th Annual Bizarre Bazaar

Saturday, October 14, 2017

9:00 am to 4:00 pm

Location: Gladys Allen Brigham Community Center
165 East Street, Pittsfield, MA 01201

Dear Vendor:

We are gearing up for the **48th Annual Bizarre Bazaar**. This is one of the Brigham Center's biggest fundraisers and we appreciate your support! Applications are considered on a first come, first serve basis, and we do sell out!

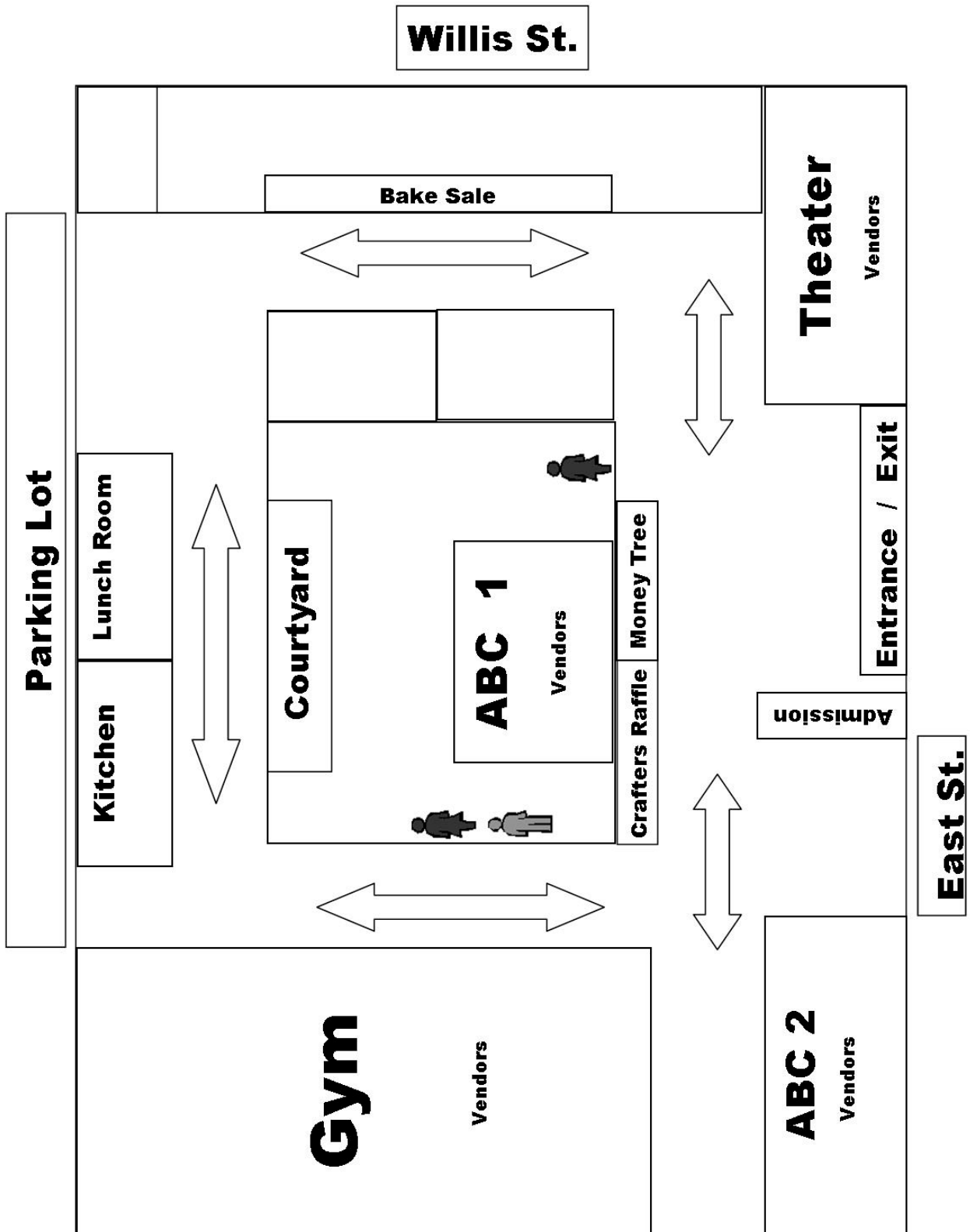
- Ø The event will be one day only, Saturday, October 14th from 9:00am - 4:00pm.
- Ø The event will be held indoors at our center: 165 East Street, Pittsfield MA.
- Ø We are still offering 6'x6' spaces for \$55. Again this year we are also offering a **limited number of 8'x6' spaces for \$80**. You can still purchase as many spaces as you need on first come first serve basis. We will contact you if the 8'x6' spaces are sold out. **Please note that we are only able to offer 6' tables.**
- Ø We allow one commercial vendor per product [Mary Kay, Avon, etc.].
- Ø We will be collecting items for our crafter raffle again this year. We appreciate all of you who donated last year. Donations will be taken the day of the event.
- Ø We are still selling program ads for \$25. Programs are handed out to all of our patrons. **In addition to your program ad, we will also include your business in a social media post and an e-newsletter before the event. All for \$25!** This is a great way to advertise your business and supports a good cause!
- Ø Set-up for the event will be Friday, October 13th, from 6:30pm to 8:30pm and Saturday, October 14th from 7am to 9am. Doors open to shoppers at 9am.
- Ø The Brigham Center will not receive any packages on behalf of vendors. Materials may only be brought to the center at the aforementioned set-up times.
- Ø All requests for cancellations must be made in writing. There will be no refunds for cancellations requested after October 1st.

If you have any concerns or questions please contact me at
BethanyK@BrighamCenter.org or 413-442-5174 ext. 12.

We hope that you will be able to join us for another great Bizarre Bazaar!

Sincerely,

Bethany Kirchmann
Development Director



gladys allen
BRIGHAM
COMMUNITY CENTER



48th Annual Bizarre Bazaar

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9:00 am to 4:00 pm
Location: Brigham Center
165 East Street, Pittsfield, MA 01201

Office Use Only	
Date Received	_____
Amt. Received	_____
Check #	_____
Amt. Due	_____
Program Ad Enclosed	_____

Vendor Application

All applications will be processed on a first come first serve basis.

A minimum payment of \$55 is required to reserve your space. The balance must be paid at check in. Please return your completed application with a check made payable to the Brigham Center. Send check and applications to:

Attn: Bizarre Bazaar
 Gladys Allen Brigham Community Center
 165 East Street
 Pittsfield, MA 01201

Name & Business: _____

Address: _____

Email: _____ Phone: _____

Website (if applicable): _____

Short description of merchandise to be sold: _____

Fees: Each 6'x6' Space = \$55 | # of 6ft Space(s) _____ x \$55 = Total \$ _____

Each 8'x6' Space = \$80 | # of 8ft Space(s) _____ x \$80 = Total \$ _____

Exhibit Location: Please indicate your choice in order of preference, see map on back of cover letter for detail on room locations. **Please indicate at least 3 choices.**

_____ ABC 1 _____ Gym
 _____ ABC 2 _____ Theater

Please circle the response below regarding your space needs:

Do you need an outlet? (vendor must provide extension cords)	Yes	No	
Do you need a 6ft table from us? - 1 per space?	Yes	No	# of Tables:
Do you need a chair(s)? - 1 or 2 per space?	Yes	No	# of Chairs:
Do you wish to donate an item?	Yes	No	
Do you want an Ad in the program? (please include \$25 & business card with your application)	Yes	No	

Questions? Contact Bethany Kirchmann
 at (413) 442-5174 ext.12 or BethanyK@BrighamCenter.org